**Job Description**

**Neighbourhood Operative**

**Level 6 – SCP14-17, £29,540 to £31,022**

**Responsible To: Responsible For:**

Cleansing Manager & Cleansing Team LeadersN/A

**About the job:**

Cleansing and Grounds Maintenance Duties throughout the borough as required / driving council vehicles

**Role:**

* Litterbin Emptying, Removing Fly tipped materials, scutching, removal of road kill (deer, badger, fox, dog ect.) sweeping, weeding, edging, strimming, clearing leaves and litter, loading and unloading of barrows, trailers, vehicles, litter bag collection
* Small landscaping activities and installations as per guidance.
* To operate both grounds maintenance and street cleansing machinery and vehicles.
* To complete daily vehicle sheets / pre-use checks of both vehicles and machinery and to record as directed
* To follow work schedules and participate in team working on all scheduled and reactive works across the teams
* To maintain the council’s vehicles, plant, and tools in a clean, tidy and safe condition, on a daily basis.
* Tractor driving above 3.5GVW Inc operation of tractor mounted equipment.
* Street signage removal, repair and installation, this includes breaking ground, and fitting of bin base plates, bus shelters and various works for repair. Graffiti removal
* Ensure personal safety and the safety of others is adhered to at all times using risk assessments and dynamic risk factors.
* To fully engage with and adhere to the Councils service standards and core values
* Take responsibility for improving your performance by participating in the Performance Development Review process with your manager.
* To comply with the Council’s Health and Safety Policy and to take such steps as are reasonably practicable for your own health and safety and that of your colleagues at work and those affected by your work including the general public.
* To actively participate in all mandatory training both corporate & operational.
* To carry out any other duties which are consistent with the nature, responsibilities, and grading of the post.

**Responsibilities:**

**Team:**

* You will work with your colleagues to prioritise team objectives over individual objectives.
* You will always support and respect your colleagues.
* You will work together to share knowledge and experiences to improve your service.
* You will participate in development activities as required.

**Corporate:**

* You will carry out your duties and responsibilities in line with the Health & Safety Policy and associated legislation.
* You will actively engage with customer care, value for money and performance management.
* Your duties will be carried out in line with our equality scheme.
* You will be compliant at all times with GDPR and data protection legislation.
* You will constructively participate in communication and promotional activities.

**Organisational:**

* You will be prepared to take on responsibilities and projects that may be outside of your normal work area but are relevant to your role.
* You will support an inclusive culture which provides opportunities for everyone to participate and progress.
* You will support effective relationships across all Directorates, with stakeholders and external partners to ensure the Council’s priorities and objectives are met.
* You will always positively promote and represent the Council.

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| **What the successful candidate will have:**   |  | | --- | | **Qualifications**   * Current full driving licence with category C entitlement * CPC License * CSCS Card | | |  | | --- | |  | | | |  | | --- | | **Experience**   * Experience of working with light plant equipment, power tools, Sthil saws/abrasive wheels. * Practical experience of following health and safety procedures and policies, including the correct use of Personal Protection Equipment (PPE). * Experience of working outdoors to deliver cleansing and grounds maintenance activities * Experience of road sweeping * Experience of highways cleansing | | **Knowledge**   * General knowledge of the borough and street cleaning principles. | | **Skills & Abilities**   * Work across teams in a positive and constructive manner to achieve results * Excellent planning and organisation skills * Can demonstrate flexibility and adaptability to meet the needs of the customer and service * Ability to work as a team member or on own initiative * Ability to prioritise workloads * Ability to cope with demanding workloads, and with minimum supervision | | |

**You will play a key part in our organisational culture:**

**FORWARD THINKING** – Plans and prioritises effectively deciding what to do and what not to do

**RESPECT** – Is visible and approachable with colleagues

**PROFESSIONAL** – Demonstrates an awareness of the political context in which decisions are made

**PRIDE** – Creates a positive and upbeat culture amongst colleagues

**ONE TEAM, ONE COUNCIL** – Builds effective relationships outside their immediate team